



C & G HOSPITALITY RECRUITMENT

HOTELS • CASINOS • LODGES • RESTAURANTS

Telephone : +27 11 478 1552 • Facsimile: 086 671 7894 • E-mail: c.g@mweb.co.za

1. Please state your full name:
2. Marital Status:
3. S.A. Identity number:
4. Number of dependants:
5. Citizenship:
6. What Languages are you fluent in? :
7. What is your Notice period? :
8. Do you have a valid Drivers Licence, if so what codes? :
9. Do you have your own car? :
10. What position are you looking for? :
11. What is your current salary – Cost to Company? :
12. What salary are you looking for? :
13. Please state what areas in South Africa you would like to work in? :

EDUCATION

14. Do you have a tertiary qualification? If so please state the name of the course, the institution and the year of completion.

E.g. National Diploma Hotel Management, M L Sultan, 1996

15. Do you have a Matric certificate? If so please state the name of the school, the City/Town of its location and the year of completion.

E.g. Matric, Houghton Girls' College, Gauteng, 1995

16. What computer programmes can you use?

E.g. MS Office, Fidelio and Aremis

17. Please complete the below work history working from your most recent position:

**MOST RECENT POSITION HELD:
NAME OF HOTEL:**

**START DATE:
Duties include:**

END DATE:

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**POSITION HELD:
NAME OF HOTEL**

**START DATE:
Duties include:**

END DATE:

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**POSITION HELD:
NAME OF HOTEL**

**START DATE:
Duties include:**

END DATE:

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**POSITION HELD:
NAME OF HOTEL**

START DATE:
Duties include:

END DATE:

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18. Please list previous jobs to the ones highlighted above. Please include Designation, Name of Company/ Hotel and the dates that you were employed.
E.g.

Head Waiter

The Ritz Hotel

08/2001 – 12/2003

19. Why are you looking for a new position?

20. Please list 3 references and ensure that you include their full name, job title, cell phone and landline number. **E.g.**

Mrs Smith, Front Office Manager, Ritz Hotel, Landline no: 011 000000 Cell phone number only if possible.

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3.
